

Item 8

**SURREY COUNTY COUNCIL
LOCAL COMMITTEE (Surrey Heath)
MEMBERS' ALLOCATIONS 2007/08
6th March 2007**

KEY ISSUE

To set out the funding available for County Councillors' allocations for 2007/08, and consider the requests received.

SUMMARY

This report lists and makes recommendations on bids received for Members' Allocations that have been sponsored by at least one Member.

RECOMMENDATIONS

That the Local Committee :

1. Agree the allocations detailed in paragraphs 17 – 48.
2. Note the allocations made under delegated powers, as detailed in paragraphs 49 – 51.
3. Note the summary of funding in Annex A

CONTACT DETAILS

Accountable Officer: Carolyn Rowe
Area Director
01483 518093

Responsible Officer: Jane Biscombe
Local Committee & Partnership Officer
01276 800269

BACKGROUND

1. The budget available to Members is £66,000 of revenue funding to be spent on local projects to promote the social, environmental or economic well-being of the people of Surrey Heath. This amounts to £11,000 for each County Member of the Committee.
2. An additional capital allocation of £35,000 has been made available to each Surrey County Council Local Committee.

3. The current allocations are set out in Annex A to this report, together with the balance remaining to be spent.
4. At the last meeting Members agreed to pool £5,000 into a central fund.
5. Members also agreed that a maximum level of funding of £3,000 would be considered for revenue funded projects but that projects over £3,000 may be considered for capital funding.

Members' Allocation Criteria for 2007/08

6. Members have been allocated £11,000 each revenue funding plus an additional £35,000 capital funding for the committee as a whole to allocate.
7. Members' Allocations can only be used for purposes that fall under Surrey County Council's legal powers. In summary, this means that funds must be used either for a Surrey County Council service, or under the power to promote the social, economic or environmental well-being of the area contained in the Local Government Act 2000.
8. Criteria to be considered should include whether projects:
 - a. supports County Council's Corporate plan 2007/08, *One: Outstanding Council Making Surrey a better place*, which sets out the following four priorities:
 - Improving highways and maintaining roads;
 - Ensuring that looked after children grow up better equipped for life, in particular through education;
 - Increasing the number of vulnerable adults able to live independently;
 - Increasing waste minimisation and recycling.
 - b. support the priorities of the Community Strategy for Surrey Heath:
 - Health
 - Housing and Employment
 - Transport
 - Safety
 - Community Support
 - Education
 - Environment
 - c. Meet demonstrable local needs
 - d. Be possible to implement within the time and budget, offer value for money, have a clear audit trail and demonstrate its impact within 12 months of receiving funding.
 - e. The funding needed is "one-off". Any organisation that uses funding from this source will have to make arrangements for securing any future ongoing funding necessary for their project.
 - f. The project will give long-term benefit and be preventative in purpose.
 - g. The project targets more disadvantaged areas or communities.
 - h. Local Committee funding will unlock more funding from other sources.
 - i. There is no other probable alternative source of funding

The funding should not:

- be used to fund schools for the direct delivery of the National Curriculum as this is already resourced on a formula basis by the County Council
- be used as a "grant" to an individual

- sponsor a political party, including contributing to the expenses of any conference, meeting or other event organised by or on behalf of the party.

Capital Funding

The £35,000 capital is primarily allocated for support to the voluntary sector, however this funding may be used for other functions.

Members' Allocation Procedure for 2007/08

9. To be considered projects need to be sponsored by their local County Councillor in the first instance.
10. If the local County Councillor feels that a project meets the criteria and wishes to sponsor the project and put it forward to the Local Committee for approval, then a bid form (Annex B) needs to be completed by the group applying for funding and returned to the Local Partnerships Team. The Local Partnerships Team will confirm eligibility and, if appropriate, will ensure the project is included in the next Members Allocations Local Committee report for Local Committee approval.
11. If the Local Committee approves the funding then the Local Partnership Team will forward a Service Level Agreement to the group for completion and on receipt of a fully completed Service Level Agreement form will ensure payment is made.

Delegated allocations

12. On the 17 October 2006 the County Council amended the scheme of delegation to give Area Directors, in consultation with the Local Committee Chairman, authority to approve grants from Member's revenue allocations, subject to agreed criteria in order to minimise the time taken to respond to grant applications.
13. The criteria agreed by the Executive on 12 September 2006 are set out below:
 - (i) The application must have been endorsed by the appropriate local Member.
 - (ii) The application should be for a maximum of £1,000
 - (iii) Applications from private clubs or other membership organisations must clearly demonstrate the wider community benefit of the project
 - (vi) Projects must not contravene any of the Council's agreed policies or priorities
 - (v) The application should be for a future project, not a retrospective request
 - (vi) The application should not be to cover ongoing revenue costs
14. At the meeting on 26th July Members agreed the following additional criteria:
 - (i) The money is required before the next Local Committee meeting.
 - (ii) Each individual Member may sponsor up to two grants for approval in between each formal Local Committee meeting.
 - (iii) On receipt of a completed application form that is supported by the local Member the application will be shared with the six County Councillors for their agreement prior to approval by the Area Director.
 - (iv) Allocations made under delegated powers will be reported back to the next Local Committee meeting.

PROPOSALS FROM INDIVIDUAL REVENUE ALLOCATIONS

17. Bisley Parish Council

Tree pruning along Queens Road, this will make the area safer and reducing overhanging vegetation along the highways.

Members Name: Lavinia Sealy
Project Cost: £825
Amount Requested: £825 (100%)

18. Chobham Cricket Club

Contribution towards improving the sports ground. This is used by Chobham St Lawrence School as well and will improve safety and provide level field, clear of scrub.

Members Name: Lavinia Sealy
Project Cost: £13,000
Amount Requested: £1,265.00 (10%)

19. Bisley Parish Magazine

Printing costs for parish magazine so that every house can have a copy.

Members Name: Lavinia Sealy
Project Cost: £1,045
Amount Requested: £1,045 (100%)

20. Camberley Care

New and replacement tools for care and repair service for vulnerable people in the community.

Members Name: Chris Pitt
Project Cost: £2,996.40
Amount Requested: £ 2,996.40 (£1,241.40 from capital and £1,755 from Chris Pitt's allocation) (100%)

21. Portesbury School

To purchase a power-go wheelchair for early years pupils at the school. This recourse will enable younger pupils to experience increased independence and mobility at school.

Members Name: Maurice Neighbour
Project Cost: £5,000
Amount Requested: £3,380.40 (67%)

22. Pine Ridge Infant and Nursery School

To purchase two picnic tables for the Rowan Family Room. This is an outside seating area for parents and children who use the baby clinic at the school.

Members Name: Maurice Neighbour
Project Cost: £400
Amount Requested: £380.40 (95%)

23. Lightwater Village School

To purchase new playground equipment to challenge pupils to develop personal and social education skills through the provision of playground resources.

Members Name: Alan Peirce
Project Cost: £2,971.00
Amount Requested: £2,971.00 (£1,690.20 from Capital and £1280 from Alan Peirce's allocation) (100%)

24. 3-2-5 pre-school.

Provisions of play equipment to replace damaged equipment as well as that which does not meet current health and safety standards. This will ensure that children have a wide range of play opportunities.

Members Name: Alan Peirce
Project Cost: £3,500
Amount Requested: £2,500 (71%)

25. Windlesham Village Infants School

Funding towards outside play equipment to allow children to have stimulating outside play.

Members Name: Alan Peirce
Project Cost: £4,000
Amount Requested: £1,500 (37%)

26. St Michael's Project Group

To fund a funday for local residents to improve community strength and allow local agencies to interact with residents. A wide variety of information provision will be on offer from the County and Borough Councils as well as the Police and Housing. This funding will also support the youth activities provided by the Youth Development Service which support local vulnerable young people.

Members Name: Fred Chipperfield
Project Cost: £1,192.33
Amount Requested: £1,192.33 (100%)

27. Friends of Whitebourne

Contribution towards a first floor conservatory and garden room for residents with dementia. This will give residents somewhere stimulating to sit when it is cold and for residents who are unable to access the ground floor garden.

Members Name: Fred Chipperfield
Project Cost: £30,000
Amount Requested: £3,000 (10%)

28. Watchetts Group

To fund publicity costs for the Watchetts Park celebrations in July 2008.

Members Name: Fred Chipperfeild
Project Cost: £4,200
Amount Requested: £500 (12%)

29. Heatherside Community Centre

Funding of a data projector and screen for use by groups using the centre This will allow groups to have presentations and for the centre to hold information sessions and film nights.

Members Name: David Ivison
Project Cost: £2,100
Amount Requested: £2,100 (100%)

30. 10th Camberley Guides

Funding towards Swing 2008 event. This is an international camp that allows guides to meet from across the world in a safe and fun environment.

Members Name: David Ivison
Project Cost: £2,600
Amount Requested: £1,000 (38%)

31. Frimley and Camberley Cadet Corps

Part funding for a trip for 40 cadets to visit First World War graves and battle fields. This is an educational trip for the cadets.

Members Name: David Ivison

Project Cost: £6,341

Amount Requested: £1,500 (£1,100 from pooled and £400 from David Ivison's allocation) (%)

32. Chobham Neighbourhood Care

To provide costs towards an open morning to explain and act out the work currently carried out by Chobham Neighbourhood Care, who currently assist people in the community by providing transport to surgeries, dentists, hospitals etc. and with form filling, collecting pensions and shopping. This open morning will hopefully attract more volunteers.

Members Name: Lavinia Sealy

Project Cost: £200

Amount Requested: £200 (100%)

33. Repairs to footpath in Chobham– Highways

To lengthen and level the stretch of footpath from Mimbridge to the bus stop on the Chobham Village/Woking borders, making it a safer route for residents who travel along this path.

Member Name: Lavinia Sealy

Project Cost: £2,415.

Amount Requested: £2,415. (100%)

34. Replace showers – Mytchett Community Centre

To replace the Mens & Ladies Showers in the Changing Rooms and they are not working. The changing rooms are used by many local football/sporting clubs in the area.

Member Name: Chris Pitt

Project Cost: £3,000

Amount Requested: £1,000 (33%)

PROPOSALS FROM POOLED BUDGET

35. Surrey Heath Show

To support the first Surrey Heath Show to be held on 3rd May at Frimley Lodge Park. The event will raise funds for local charities and groups. Funding for toilets, inflatable attractions, PA system, first aid, printing costs and Millar's Ark animal show.

Members Name: Chris Pitt

Project Cost: £12,000

Amount Requested: £2,980 (25%)

36. Frimley and Camberley Cadet Corps

Part funding for a trip for 40 cadets to visit First World War graves and battle fields. This is an educational trip for the cadets.

Members Name: David Ivison

Project Cost: £6,341

Amount Requested: £1,500 (£1,100 from pooled and £400 from David Ivison's allocation) (23%)

37. Camberley Lawn Tennis Club

Part fund lighting improvements to allow both adult and junior players to use the facilities for longer, and to upgrade the club house to attract new members and improve provision for existing members.

Members Name: David Ivison

Project Cost: £58,000

Amount Requested: £ 3,000 (£1950.64 coming from pooled and £1049.36 coming from capital) (5%)

38. Local Highways Team

To fund speed data collection on the A322 and areas east / west in Bisley and west End. This will allow a speed limit assessment to be undertaken to promote the safety of local road users.

Members Name: David Ivison and Lavinia Sealy

Project Cost: £1,755.00

Amount Requested: £1,755.00 (100%)

39. Surrey Heath Arts Council

Contribution towards running cost for Surrey Heath Musician of the Year 2008. This will recognise local young musicians and give them valuable feedback and performing opportunities.

Members Name: Maurice Neighbour

Project Cost: £3,950

Amount Requested: £1,000 (25%)

40. Connect Christian Counselling

New computer and hardware and new seating for clients. To increase record keeping and make the rooms more comfortable.

Members Name: Maurice Neighbour

Project Cost: £2,370.25

Amount Requested: £2,370.25 (£1,539 from Capital and £831.25 from Pooled) (100%)

41. Heatherside Fun Day – Surrey Police

To provide costs towards a community fun day on Heatherside on 14th June 2008. Funding will help towards providing a skate ramp, bouncy castles and inflatables plus the presence of a St. Johns ambulance.

Member Name: David Ivison

Project Cost: £2,000

Amount Requested: £1884.61 (94%)

PROPOSALS FROM CAPITAL BUDGET

42. Little Acorns Pre-Nursery

Refurbishment of Kitchen to replace outdated cupboards and additional storage to improve health and safety including higher worktops for staff.

Members Name: Maurice Neighbour

Project Cost: £3,800

Amount Requested: £3,000 (85%)

43. St John's The Baptist Church, Bisley

Replace toilets, provide catering facilities, remove chimney and oil tank and replace with gas boiler. This will provide Disability Discrimination Act compliant facilities and satisfy the demands for meeting room.

Members Name: Lavinia Sealy

Project Cost: £60,000

Amount Requested: £5,000 (£3,000 from Capital, £2,000 from Lavinia Sealy's allocation) (8% in total)

44. Camberley Care

New and replacement tools for care and repair service for vulnerable people in the community.

Members Name: Chris Pitt

Project Cost: £2,996.40

Amount Requested: £2,996.40 (£1,241.40 from capital and £1,755 from Chris Pitt's allocation) (100%)

45. Frimley Road Day Centre

To purchase a new dishwasher and microwave for the kitchen to help with service provided for older people.

Members Name: Fred Chipperfield

Project Cost: £3,925

Amount Requested: £2,500 (64%)

46. Connect Christian Counselling

New computer and hardware and new seating for clients. To increase record keeping and make the rooms more comfortable.

Members Name: Maurice Neighbour

Project Cost: £2,370.25

Amount Requested: £2,370.25 (£1,539 from Capital and £831.25 from Pooled) (100%)

47. Lightwater Village School

To purchase new playground equipment to challenge pupils to develop personal and social education skills through the provision of playground resources.

Members Name: Alan Peirce

Project Cost: £2,971.00

Amount Requested: £2,971.00 (£1,690.20 from Capital and £1280 from Alan Peirce's allocation) (100%)

48. Camberley Lawn Tennis Club

Part fund lighting improvements to allow both adult and junior players to use the facilities for longer, and to upgrade the club house to attract new members and improve provision for existing members.

Members Name: David Ivison

Project Cost: £58,000

Amount Requested: £ 3,000 (£1950.64 coming from pooled and £1049.36 coming from capital) (5%)

ALLOCATIONS MADE UNDER DELEGATED POWERS SINCE 8th November 07.

49. Surrey Fire and Rescue

To provide a one day fire safety course for young people on or around the Old Dean. This will address fire awareness, how to deal with and respond to a fire situation, settings and consequences.

Members Name: Maurice Neighbour

Project Cost: £790

Amount Requested: £790 (100%)

50. Surrey Heath Local History Club

Purchase of a multi media player and a laptop to enable local history sessions to be held around the Borough eg at local schools.

Members Name: David Ivison

Project Cost: £600

Amount Requested: £600 (100%)

51. Older and Bolder Group

Funding for a trip and lunch for the older residents at Ballard Court. This was due to be held before Christmas but due to illness was postponed.

Members Name: Maurice Neighbour

Project Cost: £920

Amount Requested: £920 (100%)

VARIATION TO EXISTING ALLOCATIONS

52. None

CONCLUSION AND REASON FOR RECOMMENDATION

34. The spending proposals put forward for this meeting have been assessed against the criteria and also against County standards for appropriateness and value for money and it is recommended that they should be approved.

WHAT HAPPENS NEXT

35. The agreed payments will be progressed for payment as soon as possible. Agreement forms will be sent to the organisations and payment made when the form is returned.

Annex A

	Project	Allocation £	Date agreed	Paid ?
Capital				
£0	Kitchen project at Chertsey Road Hall, Windlesham	2,500.00	26.07.07	
remaining	Library development, Frimley C.of.E School	1,655.70	26.07.07	Y
	Counter area at Frimley Green Library	4,950.00	26.07.07	
	Shelving at Camberley Library	1,800.00	26.07.07	
	Playground redevelopment, Watchetts School	2,000.00	26.07.07	Y
	Gazebo for sensory garden, New Dimensions	1,145.00	26.07.07	Y
	Storage facilities, St. Francis Pre-school	1,600.00	26.07.07	Y
	As above	200.00	08.11.07	
	3 x street signs for Heatherside area, Surrey Police	640.38	26.07.07	Y
	Stay & Play Session – Surrey PCT	298.00	26.07.07	Y
	Equipment for coffee morning at Bagshot Library	345.71	26.07.07	Y
	Kings International lockers	3,360.00	08.11.07	
	Little Acorns Pre-Nursery kitchen	3,000.00	06.11.08	
	St John the Baptist Church, Bisley	3,000.00		
	Camberley Care	1,241.40		
	Frimley Road Day Centre	2,500.00		
	Connect Christian Counselling	1,539.00		
	Lightwater Village School	1,575.45		
	Surrey Heath Local History Club	600.00		
	Camberley Lawn Tennis Club	1,049.36		
	Total	35,000.00		
Pooled				
£0	Training advisors, Camberley CAB	3,000.00	26.07.07	Y
remaining	Sunshine & Showers project, Churches Together	3,000.00	26.07.07	Y
	Surrey Parenting Education & Support	2,945.00	26.07.07	
	Storage facilities for 2 nd Frimley Guide Unit	800.00	26.07.07	Y
	Camberley Athletics Club	2,000.00	08.11.07	
	Old Dean Community Group	2,950.00	08.11.07	
	Surrey Heath Carers	403.00	08.11.07	
	Camberley Youth Café	1,000.00	DP 02.10.07	
	Voluntary Services Surrey Heath	2,750.00	08.11.07	
	Surrey Heath Show	2,980.00		
	Frimley and Camberley Cadet Corps	1,100.00		
	Camberley Lawn Tennis Club	1,950.64		
	Local Highways Team	1,755.00		
	Surrey Heath Arts Council	1,000.00		
	Connect Christian Counselling	831.25		
* incs £350	Heatherside Police Fun Day	1,884.61		
Returned funding				
	Total	30,350.00*		

Mr Neighbour				
£0	Speedwatch – Crawley Hill	909.60	08.11.07	
	Portesbury School	3,000.00		
	Surrey Fire and Rescue	790.00		
	Older and Bolder Group	920.00		
	Pine Ridge Infant School	380.40		
	Total	6,000.00		
Mr Chipperfield.				
£0	Camberley Athletics Club	1,000.00	08.11.07	
	Friends of Lakeside Primary School	307.67	DP 13.08.07	Y
	St Michael's Community Funday and youth activities	1,192.33		
	Watchetts Community group	500.00		
	Friends of Whitebourne	3,000.00		
	Total	6,000.00		
Mrs Sealy.				
£0	Costs towards Chobham & Valley End Magazine	250.00	26.07.07	
	Bisley Parish Council tree pruning	825.00		
	Chobham Cricket Club	1,265.00		
	Bisley Parish Magazine	1,045.00		
	Chobham Neighbourhood Care	200.00		
	Highways – footpath repairs	2,415.00		
	Total	6,000.00		
Mr Ivison.				
£0	Wildlife area & pond, Ravenscote Junior School	2,500.00	26.07.07	Y
	Heatherside Communitiy Centre	2,100.00		
	10 th Camberley Guides	1,000.00		
	Frimley and Camberley Cadet Corps	400.00		
	Total	6,000.00		
Mr Peirce.				
£0	Speedwatch - Bagshot	1,219.20	08.11.07	
	Hubble at Hammond School	1,000.00		
	Lightwater Village School	1,395.55		
	3-2-5 Pre-School	2,385.25		
	Windlesham Village Infant School	1,500.00		
	Total	7,500.00		
Mr Pitt.				
£0	Deepcut Village funday	400.00	DP 13.09.07	Y
	Mytchett Community Centre	2,845.00	08.11.07	
	Camberley Care tools	1,755.00		
	Replace Showers at Mytchett Centre	1,000.00		
	Total	6,000.00		

Surrey County Council's Local Committee for Surrey Heath

Bids for Members' Allocations

<p>1. Name of project:</p>
<p>2. Which organisation would be responsible for carrying out the project?</p> <p>Name of contact person:</p>
<p>3. Description of Project:</p> <p>a) what will be done?</p> <p>b) what needs will it address?</p> <p>c) what geographical area will it cover?</p> <p>4. who will benefit?</p>
<p>5. How do you know it is needed? For example, who have you consulted?</p>
<p>6. When will the project be</p> <p>a) started</p> <p>b) completed</p>
<p>7. What is the total cost of the project? Please include estimate/breakdown of costings.</p>

<p>8. How much of the total cost would you like from the Local Committee? Please include estimate/breakdown of this part.</p>
<p>9. Where is the rest coming from? Is it promised already, or still to be found?</p>
<p>9a. Have you applied to anywhere else for this same funding? If so, to whom and when? Please give details.</p> <p>9b. Have you applied for this funding from any other part of Surrey County Council? Please give details.</p>
<p>10. Have you received Local Committee funding for this purpose in the past? Please give details.</p>
<p>11. If this project will need funding in future, how will that be met?</p>
<p>12. Details of the contact person for your project. This should be the person with whom your Local County Councillor will liaise.</p> <p>Name:.....</p> <p>Role in project.....</p> <p>Address.....</p> <p>Tel. No.....</p> <p>Email address.....</p>
<p>13. Name of your local County Councillor who you are asking to support your request to the Local Committee:</p>

Local Partnerships Team
The Absolute Building
Lyon Way, Frimley
Camberley, Surrey. GU16 7ER
Tel: 01276 800208
jane.biscombe@surreycc.gov.uk or amber.Jenkins@surreycc.gov.uk